



WESTMINSTER PRESBYTERIAN CHURCH
2021 Annual Report

Presented to the Congregation Sunday, January 30, 2022



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Dear friends:

Some of my colleagues have gotten in the habit of saying "Put It On The List!" The "List" they are referring to is the list of things I will no longer have to do – or worry about – in retirement!



Part of me might include writing the Pastor's Page for the Annual Report each year!! Not because I dislike writing it, but because it's virtually impossible to try to reflect on the scope of this congregation's ministry, and do it justice, in fewer than 300 words!!

Every year has been different, and this one is no exception. The fact that it's MORE different in some very unique ways does not escape me. A full year of COVID, which meant a roller-coaster of on-and-off, in-and-out, in-person and virtual has been uncharted territory. But all of us – the staff, leaders and members – have enthusiastically faced these times with energy, intelligence, imagination and love. The fact that it's my last year of full-time ministry has not escaped me either. It is good I'm retiring before my emotional incontinence becomes completely debilitating at the sacred moments I so frequently experience in your midst!

We are one of the happiest and healthiest large, mainline congregations I know. Once again included in this report are brief summaries of our ministries – glimpses of what is happening in and through the disciples of Christ at Westminster and beyond. What a privilege it has been, and continues to be, to lead in this place. Let us stay the course with all faith, effort and prayer. And I can't wait to see who God brings to carry the torch in 2022, and what this community of faith will accomplish in the year ahead!

"See you" in worship!!

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Trustees

Ann McNally, President

2021

John Himes
Ann McNally
Greg Townsend
Greg Waller

2022

Mary Jane Anders
Scott Boorse
Steve Brown
Rob Necarsulmer

2023

Rick Bates
Janet Colliton
Paul Larson
Joan Lorgus

Auditors

2021

Tim Krenz

2022

Chris Birkenmaier

2023

Rich Hoerner

Session

2021 Officers: Ed McFalls, *Clerk of Session* • Rev. Don Lincoln, *Moderator of Session*
Rev. Jennie Clark • Rev. Jon Frost • Rev. Ann Hatfield

2021

Joe Combee
Laura Davis
Gary Huddell
Monica Justice
Dan Maffei
Burt Rothenberger

2022

Betsy Ballantyne
Karen Goldsborough
Gary Liddick
Scott Lockledge
Ann Jaques
Lynae Young

2023

Connie Amend
Rich Birkenmaier
Diane DeSieno-Lane
Angela Emrich
Terri Pennington
Cathryn Schenk

Deacons

2021 Officers: Betsy McFadden, *Moderator* • Carol Olver, *Vice Moderator*

2021

Sue Bruegel
Carol Edwards
Sue Johnson
Ellen Miller
Susanne Perkins
Pam Rappolt
Patricia Sandy
Nancy Steinginga
Nick Tortorello

2022

Karen Bates
Judy Bianchi
Christina Combee
Joanne Ebert
Karen Finley
Demaree Hopkins
Jean Huddell
Kathie Magee
Jean Pitts
Paul Zamrowski

2023

Sam Blank
Jane Deacon
Shawn Dzielawa
Nancy McCabe
Grace McCord
Betsy McFadden
Carol Olver
Courtney Perkins
Kim Prann
Susan Zamrowski

Mission

Knowing Christ, Making Christ Known

Vision

As followers of Jesus Christ, we commit to: worship that glorifies God and transforms us, intentional, hope-filled community, a lifetime of spiritual growth and joyful generosity, as we are sent to demonstrate the Kingdom of God in the world.

- **We Expand Our Witness:** WPC intentionally invites all people to a faith journey with Jesus Christ.
- **We Serve our Neighbors:** WPC leads in responding to community needs through volunteering, social engagement, and outreach.
- **We Work Toward Affordable Housing:** WPC takes a leadership role within the community to ensure that no one is forced to live in substandard, unsafe housing or experiences homelessness.
- **We Equip our Emerging Generation:** WPC actively engages youth (16-18) and young adults (19-30) on their faith journey.

Inclusivity Statement

In response to God's unconditional love for all people, made known to us in Jesus Christ, Westminster Presbyterian Church is called to embody that same love in our life and ministry.

As a community of faith, we affirm the image of God in people of every racial identity, ethnicity, socio-economic status, age, gender, relationship status, physical or mental ability, sexual orientation, and gender identity or expression. We welcome all who desire to participate in our congregation, for everyone brings gifts and experiences that strengthen and enrich the life of the church. We commit ourselves to making inclusivity a reality for this congregation and our local community, by continuing to learn and grow in friendship with one another.

We especially proclaim this statement of welcome to those who have been excluded and/or told that they do not fully reflect the image of God. If you are looking for a place to share in God's great love and affirm that all people are God's children, we invite you to join us in our faith journey toward greater love, respect and understanding of one another.



Worship Attendance

The live stream numbers indicate IP addresses (a single computer, TV or mobile device). In many homes more than one person is watching, so for actual attendance, it's realistic to estimate 1.5 to 2 times the numbers shown. The number of IP addresses were used to determine the live stream statistics below.

	In Person	Live Stream	All
Traditional Average	102	627	740
Contemporary Average	36	132	166
Wed. Chapel Average	10	43	49
Taizé Average	16	29	45
Vespers Average	42	--	42
Phone Ministry Average	8	--	8
Wellington Average	12	--	12
Ash Wednesday	--	295	295
Palm Sunday	24	1,146	1,200
Maunder Thursday	--	396	396
Good Friday	--	293	293
Easter:	324	1,788	2,112
Christmas Eve:	901	2,044	2,945

83% of our annual worship attendance was live stream in 2021

72% of our annual worship attendance was live stream in 2020

20% of our annual worship attendance was live stream in 2019

From 2019 to 2020, our in-person worship attendance declined by **79%** whereas our online worship attendance increased by **663%**

From 2020 to 2021, our in-person worship attendance decreased by **5%** and our online worship attendance decreased by **14%**

From 2019 to 2021, our in-person worship attendance declined by **80%** whereas our online worship attendance increased by **443%** and our overall attendance increased by **37%**

Necrology Report 2021

Phil Hoffman	January 2
Margaret Rice	January 7
Jean Weller	January 20
Bill Hocker	February 23
Louisa Young	March 14
Skip Guthrie	March 19
Fred Finkey	April 18
Margaret Bovard	May 25
Frank McCorkle	June 12
Jeanne Hillenbrand	July 23
Trudy Rossiter	August 1
Rick Mainwaring	August 7
Alice Humphrey	August 12
Barbara Hansen	August 21
Martha Liotta	September 11
Connie Fleming	September 20
Leonard Starkey	October 28
R.B. Beckmann	November 29
Ben Bayliss	December 7
Jan Davis	December 21
Bob Ranieri	December 30



March new members class

Membership Statistics

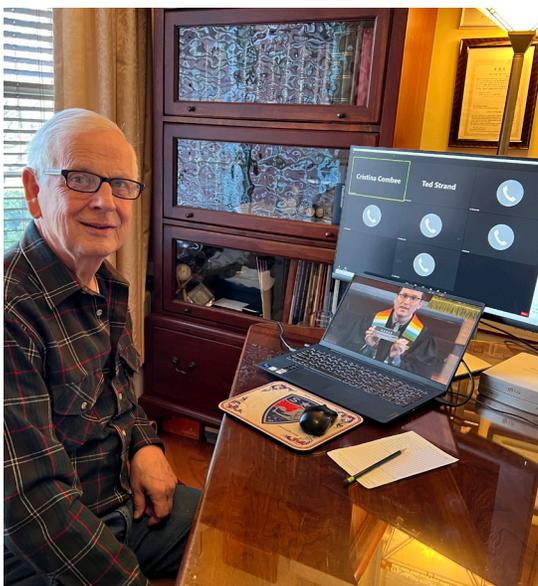
Number on Church Roll on 1/1/21
1,921

Number on Church Roll on 12/31/21
1,928

Additions in 2021: 46
26 New Members
15 Confirmation Class
5 Restored to Active Membership

Loss of members in 2021: 39
21 Deaths
4 Transfers
14 Others

Baptisms in 2021: 29
27 Children
2 Adult



Ted Strand helps host the worship Zoom call which allows homebound seniors to listen to the service via phone each week

Expand Our Witness

Elders: Joe Combee; Laura Davis; Scott Lockledge

Staff: Jennie Clark

Questions? Joe Combee, Co-Chair, combeejl@gmail.com

- **Senior Zoom Calls:** We have just completed 18 months of Senior Zoom Calls, broadcasting our live stream worship each week. We have a very faithful following who enjoy the fellowship as they prepare their hearts and minds for worship.
- **Senior Connection:** We have over 60 volunteers who call our Senior members several times a year to check in and also send Birthday, Easter and Christmas Cards throughout the year.
- **Diversity - Hick's Foundation:** EOW and WPC volunteers have participated in the Hicks Foundation 12th Annual Toy Store, serving 450 children in the city of Chester through this annual event on Dec. 18. Volunteers also participated with transportation assistance for the Foundation's Summer Camp for the children in August.

Serving Our Neighbors

Elders: Terri Pennington; Cathryn Schenk

Staff: Ann Hatfield

Questions? Terri Pennington, Chair, tpennington1211@yahoo.com

- We continued to **collect food for West Chester Senior Center** to help them provide 200,000 meals to the community and provided 150 dessert bags for the Thanksgiving boxes. Westminster's Endowment Fund awarded the Senior Center \$5,000 to purchase steel shelving to better store food items in their new food pantry.
- We received an Endowment grant for \$10,634 to **fund audio equipment for the Melton Center**, gift cards for the Padres Latinos/West Chester Area School District and computers for West Chester Day Care Nursery.
- We delivered **60 emergency kits** to Decade to Doorways.
- We had our **Second Awareness Sunday** entitled "Congregational Vitality" and we partnered with Compass Mark to bring ongoing education to our congregation and youth. We held a prescription drug drop off.
- We gave our remaining 2021 funds to **CVIM and the West Chester Senior Center**.



Westminster staff and volunteers distributed food to the West Chester Senior Center on St. Patrick's Day



In January, we collected 60 Emergency Kits for Chester County which will be distributed through Decade to Doorways to families experiencing homelessness so they safe and healthy

Home Team

Elders: Gary Liddick; Monica Justice

Staff: Don Lincoln

Questions? Ruth Simonson, Co-Chair, sgsimonson@aol.com

- Continued to **raise awareness of homelessness** and housing insecurity issues among the working population in the greater community
- Some **volunteer opportunities** began to occur in the latter half of 2021
- Gave active support to the establishment of an **attainable housing council** for the greater West Chester area, modeled after similar successful efforts in Phoenixville
 - Currently recruiting community and business leaders to serve on this council
 - This council will work to reduce a variety of barriers to safe, affordable, and attractive housing for the area's growing workforce
- **Advanced discussions with certain developers** to encourage affordable, attainable, and missing middle housing projects for development in Chester County
- **New Beginnings Attainable Housing Fund:**
 - Filled open Board of Advisors positions
 - Completed creation of promotional materials and website
 - Discussions with potential funders are ongoing

Outreach

Elders: Angela Emrich & Terri Pennington

Staff: Ann Hatfield

Questions? Angela Emrich, Co Chair, ang.emrich@gmail.com

- Continued to meet our financial commitments to our community, national, and global partners, by **donating 10% of our identified giving** during 2021.
- Initiated a new partnership with the **Community Warehouse Project**. This local organization collects and distributes used furniture and household items to Chester County families and veterans. Since their biggest challenges are transportation and volunteers, we organized a Saturday pick-up day to collect furniture donations.
- Established the **“Nerve to Serve” bi-monthly email** that shares all the opportunities to serve and support Westminster’s outreach ministries. To subscribe to this email, please contact Angela Emrich.
- **Transitioned our various collections** (including food, clothing, blankets, personal care items, recycling, and Giving Tree donations) **from curbside drop-offs back to bins** within the church facility.
- With modified Covid-19 social distancing safety measures, we **hosted a three-day Rise Against Hunger event** in October. With the help of over 500 volunteers, we successfully packaged 151,200 meals over the weekend event - a record amount of meals in a weekend for RAH and WPC!!



Volunteers help distribute used furniture at the Community Warehouse Project



Troop 93 goes rock climbing in March

Boy Scout Troop 93

Scoutmaster: Mark Pontzer

Questions? Mark Pontzer, markpontzer@gmail.com

- Troop 93 serves almost 50 boys with the assistance of over 20 registered adult leaders. The troop is led by our Scoutmaster as well as Senior Patrol Leader Joey Brun.
- Troop 93 meets Thursday nights and invites young men ages 11 to 17 to join Scouting. **Our troop is growing!** This is quite an accomplishment seeing that we do not have a set “feeder” Cub Scout pack and are drawing boys from outside Cub Scout packs and the community at large.
- Despite pandemics and shutdowns, we had **five Scouts obtain Scouting’s highest rank, Eagle Scout**, in 2021. The Eagle projects ranged from building gaga pits to trail repairs to removal of invasive species at a local park.
- Troop 93 **collected over 1.5 tons of food this year for the West Chester Food Cupboard** to help those in need. This was a 28% increase over last year’s collection.



Pre-K 4 year old class celebrate Christmas with grinch masks

Preschool

Staff: Jackie Steinmetz & Meg Audevard

Elder: Diane DeSieno-Lane

Questions: Jackie Steinmetz, Preschool Director
 jsteinmetz@westminsterpc.org or 610.399.3377 ext. 116

- The Preschool met the challenges of COVID with weekly video lessons in January & February and finally **re-opened the preschool** in March.
- During this time, two thirds of our staff either retired or chose not to return. This brought some challenges but with the return of many of our long-time experienced teachers and the **hiring of many new teacher aides** who've had children go through the preschool, this year has been a wonderful success!
- One of the true blessings of being back in person has been to offer **weekly Chapel Time** with the children to introduce them to Bible stories by singing songs, praying, dressing them in costumes and helping them to act out the story.
- Even though funds have been tight, the Preschool is proud that we **offered scholarships** to several children through our Debra Lou Verbiar Education Fund. This is a blessing during this difficult financial time. We have not been able to hold any fundraisers so our scholarship funds are diminishing. We welcome and appreciate donations to the DLV fund.

Children's Spiritual Growth

Elder: Diane DeSieno-Lane

Staff: Jill Reichert

Questions? Diane DeSieno-Lane, Chair, dianedesieno@msn.com

- **MLK Day:** Children and families packed lunches in their homes and dropped them off at Church to be delivered to Safe Harbor, the Vine Ministry and other organizations in West Chester surrounding communities in celebration of Martin Luther King, Jr. Day of Service.
- **KidsConnect Sunday school** started the year on zoom but in June returned to in-person KidsConnect in a large group format in the Courtyard. We were outside through September then moved indoors as the weather got colder.
- **3rd Grade Bibles:** On October 31, third graders received a Bible during worship services followed by a celebration in their classroom. It was wonderful to see the children scurrying to search their Bibles for their special scripture highlighted by Pastor Don.
- **Vespers:** We led five family oriented Vesper services. In August, we blessed backpacks at the start of the school year. In September, we celebrated the growing time of the church calendar. In October, we gathered with our pets for a blessing of all God's creatures. In November, we walked the church grounds noticing gratitude and thanks of all God has created. In December, we celebrated the Advent story.
- **Advent and Christmas:** On Christmas Eve, we gathered for worship with the ABCs of Christmas. Service included many children helping to tell the story and our Illustrated Ministries Nativity figures.



Children go up to get their backpacks blessed before school started



Third graders receive their Bibles in October

Equip The Emerging Generation

Elders: Rich Birkenmaier; Laura Davis

Staff: Chris Clark & Jon Frost

Questions? Laura Davis, Co-Chair,
lauragdavis@verizon.net

- 173 Westminster members and friends participated in **World Vision's Global 6K for Water** on May 22, 2021. Together they raised \$29,675 which provides water for 593 people around the world.
- Photos and bios were collected from 10 High School and College Graduates to post on Westminster social media. This was to **celebrate our Youth and Young Adults' academic accomplishments** for those who wished to be celebrated.
- High School graduates and their families attended a **Baccalaureate Service** on May 22 which included communion, thanksgiving, spiritual nurture of the graduates, and commissioning as they move into the next chapter of their lives.
- **College Connection Program:** 32 WPC College students have been matched with Member Connectors to keep in touch throughout the college semesters, a connection to Westminster during their time away from home.
- **Chosen:** In August congregants signed up to be partnered with a child in the community we have been assigned in Vietnam. Congregants were "Chosen" by the child, unlike other more traditional sponsorships. Congregants/families found out a week later who chose them. Thanks to this amazing program, WPC is now sponsoring 89 children in Vietnam.
- **Monthly zoom gatherings were held for our college students** and young adults to provide connection and fellowship.



Youth gather for their spring retreat

Imago Dei Youth Ministry

Elder: Gary Huddell

Staff: Chris Clark

Questions? Chris Clark, Director of Youth
cclark@westminsterpc.org or 610.399.3377 ext. 110

- We held our annual **Spring Retreat** in person on the church property, while safely gathering outdoors. Youth explored the story of Job and found connections to their own lives and faith journey.
- Our new **CREATORSPACE** model of ministry has been working wonderfully since September. On Sunday nights, youth explore topics and stories through stations with different forms of learning engagement.
- This was the **first year that youth took part in the MLK Day of Service**. Youth and families made bagged lunches which were collected at the church and then distributed to various local ministries and organizations.
- The **Read-A-Thon fundraiser** in collaboration with Chispa Project and the youth of the Presbytery of Honduras was a success. We had 22 youth and children participate, helping us raise funds to install a school library in Guaimaca, Honduras. We look forward to the official library installation in 2022.



College youth and young adults gather for fellowship

Adult Spiritual Growth

Elders: Betsy Ballantyne & Connie Amend

Staff: Jennie Clark

Questions? Betsy Ballantyne, Chair, bkemh201@aol.com



In July members went on a guided bus tour of Kennett Underground Railroad sites



Tuesday Fellowship Group was one of the many groups who transitioned to hybrid gatherings in 2021

- Continued the commitment as a Christian faith community to engage in listening, study, conversation, building relationships and actions to better understand/address racial inequities and to **work against structural racism**.
- Using virtual platforms, we offered a variety of opportunities for spiritual formation: with **small groups, Lenten study groups, and Journey Classes**.
- Partnered in a summer **preaching/teaching series** on the “PCUSA Creeds and Confessions” and a fall series on “Being a PCUSA Matthew 25 Congregation”.
- Offered a spring **women’s “Day of Spiritual Renewal”** at Chanticleer Gardens.
- In the fall we introduced a **hybrid format (in-person and virtual)** for Journey classes via the zoom room in Spellman Jr as well as other small groups.
- Offered two virtual opportunities to **explore membership at Westminster**.
- Hosted a hybrid format for the **Global Leadership Summit** with people attending in the building or virtually.
- Encouraged congregational participation with home-based Advent reflections, providing **Advent devotionals** for households.
- Provided a **virtual platform for Celebrate Recovery**, a Christ-centered ministry for people seeking God’s healing and strength.

Deacons

2021 Officers:

Betsy McFadden, *Moderator* • Carol Olver, *Vice Moderator*

Staff: Ann Hatfield

Questions? Betsy McFadden, betsymcfadden818@gmail.com

- **Dog Ministry:** This newer ministry involves connecting with senior members to share stories and photos of pets. Visits occur in-person when possible, with some visits being done virtually during the pandemic. The “pup dates” are a highlight to the dog-lovers.
- **Adopted Friends:** The Deacons continue to make phone calls and send cards to members on our list of Adopted Friends. Especially during the ongoing pandemic, reaching out to our most vulnerable and isolated members remains a priority.
- **Fellowship & Hospitality:** We were grateful to be able to restart some of Westminster’s hospitality efforts in 2021 including the return of the strawberry and peach festivals. Greeters returned to the narthex to welcome people to worship on Sundays. Volunteers started staffing the Information Desk each week to assist visitors.
- **Pastoral Care:** The pastoral care efforts continue to be deeply affected by the pandemic constraints, which limit in-person visitations and activities. Abiding by COVID safety protocols, ministries such as sharing extended communion, delivering flowers, and Worship in the Homes continue to be on hold.



The first Sticky Bun Sunday since the start of the pandemic was offered in November!



The choir gather together in late June for their first rehearsal in 16 months of not being together



Our youth choir sings at Maris Grove in December

Music Ministry

Staff: Bob Morris & Glenn Kinckner

Questions? Bob Morris, bmorris@westminsterpc.org

- It was a joy for us to present **three virtual instrumental and vocal concerts:** Our Spiritual Journey As Told Through Jazz, Hymns & Their Stories, Mindy & Friends.
- We gladly **welcomed the choir back into the loft** in the summer and again in the fall. What a joy to have that sound in the sanctuary once again!
- It was a gift for us to present three live **Christmas concerts** for vaccinated church members to attend and to live stream the concert for over 3,000 IP addresses located in six countries and 43 states!
- Our **youth choir returned** in October rehearsing for a Christmas concert at Maris Grove and singing Christmas Eve worship.

Worship

Staff: Jon Frost

Questions? Jon Frost, jfrost@westminsterpc.org

- We are so **proud of and thankful for the many volunteers** who continued to come in throughout the year, with varying COVID protocols, to offer their gifts in worship. This includes the **many A/V volunteers and musicians** who have helped to keep worship a vibrant lifeline to the congregation in this difficult year. We are especially grateful for the chance to have trained several **new volunteers** in 2021 as our streaming of all worship services and concerts continued.
- We were thrilled to celebrate **Easter Sunday outside** with over 300 people. It was an emotional day as it was the first time we had gathered in person for worship since two small candlelight services under the front portico on Christmas Eve 2020. At the end of April, we were delighted to **welcome back worshipers** to the sanctuary!
- Beginning in the fall, we offered **monthly Vespers** on the 3rd Sunday of the month. These services utilized outdoor space as much as possible and were geared towards families with younger children.
- Worship throughout Advent was enriched by **weekly videos** narrated by our youth as well as by the amazing artwork put together by Betsy Ballantyne and Kathy Smedley.
- Our staff and volunteers were so flexible in **adapting and “virtualizing”** just about every type of service we offer throughout the year. This includes our Sunday morning worship, Taizé services, special seasonal services during Holy Week and Christmas Eve, and everything in between.



Sunrise service on Easter Sunday - the first in person service in 2021!



Members gathered under the portico in July for “Songs under the Portico” led by our worship band



Stephen Ministry

Leadership Team: Susan Hunter, Susan Morris, and Mary Anna Reimann

Staff: Ann Hatfield

Questions? Ann Hatfield, ahatfield@westminsterpc.org
610.399.3377 ext. 114

- **Stephen Ministers are the “after” people**...after the funeral, after the relationship falls apart, after the family and friends are tired of your story, after the last child leaves home...
- Despite being physically apart, Stephen Ministry continued to **provide care and faithfully meet twice a month via Zoom.**
- The Leadership sent each Stephen Minister a **personalized note** of affirmation and gratitude for their dedication, as a token of our appreciation for continuing to meet the challenge of ‘how’ to provide quality care during a pandemic.
- Since in-person meetings were not possible, we added **“Telecare”** to our ‘tool box’ for working with a Care Receiver. This new approach turned out to be a blessing that allowed us to reach more people. Some Care Receivers really benefitted from this adaptation.

Thrift Shop

Address: 543-545 East Gay, West Chester, PA 19382

Telephone: 610.692.9298

Thrift Shop Manager: Karen Koepke

Questions? Karen Koepke, kiki595@comcast.net or 610.399.0748

- The Thrift Shop Board’s goals for 2021 included rebuilding our financial reserves and eventually donating to the Thrift Shop Mission Fund as part of our **recovery from COVID shutdown.** With financial help from Outreach and the church pandemic budget, the Thrift Shop is now back to pre-COVID sales, our reserves are rebuilt, and donors, volunteers and customers have safely returned. In November, buoyed by exceptional sales, the Board joyfully voted to **donate \$5,000 to the Thrift Shop Mission Fund.**
- We began **accepting credit card** sales mid-year. Our shopper profile has expanded to include more customers willing to purchase higher priced items, more West Chester University students and their families, as well as our faithful shoppers seeking and/or needing a bargain. Credit card sales now account for about 50% of total sales.
- Our primary goal continues to be **servicing our community as an Outreach ministry.** We are blessed with many “God moments” when we can provide a blanket for a shelter resident, or witness customers caring for each other, or hear a customer share, outloud, a prayer of thanks. Many of our donors tell us they choose us for their items because they know some of our profits come back to their community.



Carmen volunteers at the jewelry counter at the Thrift Shop

Trustees

Staff: Gerry McShane

Questions? Ann McNally, *President*
goodchowpa@verizon.net

- General Fund:** Managing the General Fund in 2021 was challenging. The uncertainty of the pandemic meant many activities continued to be curtailed. The staff was vigilant about minimizing expenses as identified giving trended below budget throughout the year. By year-end, total identified giving was \$109,304 below budget. Other revenue was also below budget as mission activities were suspended due to the pandemic. The reduction in mission activities resulted in significant expense savings along with savings in personnel and administrative expenses. At the end of the year, we had a surplus of \$55,753. This surplus was placed in the Operating Reserve in order to provide for the uncertainty of the continued impact of the pandemic.
- Property Reserve:** Due to the financial uncertainty created by COVID-19, the Property Committee limited 2021 Property Reserve expenditures to replacement and repair of mechanical systems to heat and cool the building as well as replacing aging windows, doors and lighting. Property Reserve expenditures in 2021 amounted to approximately \$149,291, compared to the planned amount of \$202,004.
- Church Audit:** Our outside CPA firm performed the annual review of our financial procedures for all our funds, including the General Fund, Endowment, Preschool and Thrift Shop. The auditors complimented us for our strong financial procedures and found no exceptions.
- Budget for 2022:** The Trustees secured Session approval of the Budget of \$2,299,263, a decrease of 2.4% compared to the 2021 Budget. This decline reflects a 6% decline in identified giving which is offset by reduced spending in mission related activities and costs necessary to operate the church including property and staff as well as the search for our new Head of Staff.



New windows installed in the Preschool in July

Memorial Fund

Staff: Gerry McShane

Questions? Carol Olver, *Chair*
ccolver@comcast.net

The Memorial Fund's purpose is to provide funding for tangible and long lasting fixtures that enhance both the physical surroundings and mission of Westminster. The Committee meets during the year to review the Fund balance and to discuss opportunities for use of the funds.

2021 Highlights:

Received 101 separate contributions to the fund totaling \$10,846.

No projects were undertaken this year so no funds were spent.

Property Reserve

Major Actions

Interior Painting	\$13,250
Replace windows & doors	\$77, 149
Repair & update heating & air-conditioning	\$25,800
Improve air quality	\$16,810
Exterior safety improvements	\$16,282

Beginning 2021 Balance	\$ 16,083
Contributions to the Fund	\$10,846
Disbursements	0
Ending 2021 Balance	\$26,929

Endowment Fund

2021 Endowment Fund Leadership:

Robbe Healey, *President*; Rich Birkenmaier, *Vice-President*, & Rob Necarsulmer, *Treasurer*
Liz Rollet, *Secretary*

Staff: Gerry McShane

Questions? Rich Birkenmaier, richbirk@mail.com

2022 Grant Deadlines: Feb. 4, April 1, June 3, Sept. 2 & Nov. 4

- **Grant Making:** We received and approved 14 proposals. The total granted and paid out in 2021 was \$73,474. The number of proposals received and granted amount is slightly lower than prior years. **We strongly encourage Westminster members to submit funding applications for priorities consistent with the work and ministry of the congregation.**



The Endowment Fund gave a grant to help buy gift cards for Padre Latinos which is a support group within the WCASD that helps over 600 Latino families with basic needs such as transportation, school supplies, food and gas.

- **Growth:** Received a gift of \$30,000 from a non-member for current mission outreach. We are grateful for this added resource for our work. We also received a generous \$45,000 bequest from the estate of a long time Westminster member. As directed by the donor, the funds will be put in the endowed scholarship fund. We received a \$10,000 gift from an anonymous donor. Finally, upon the death of a member who had established a Charitable Gift Annuity with the Chester County Community Foundation, \$121,134 was transferred into our CCCF account.
- **Fiscal Stewardship:** Upon the recommendation of our external auditors, we adopted and will implement a policy directing the receipt, use(s) and distribution(s) from all externally held funds. Upon review of the Investment Policy, the Investment Committee recommended, and the Board approved, adding a requirement that the Board consider Environmental, Social, & Governance (ESG) factors when making investment decisions. The Board continues to closely monitor market performance. To date we are confident our investment policy is sound – and the portfolio is stable, given market conditions.
- **Leadership:** The Endowment Fund is administered by a Board of Managers selected by the Board and approved by the congregation. We honored Marty Bonds who completed her term. The Endowment Board Nominating Committee identified Amanda Lawn as a highly qualified successor. She accepted the invitation to join the Board and we look forward to her service. Youth member Jessica Buckley retired after two years, and Joey Brun was elected to serve a one-year term as the youth member.

2021 Endowment Fund Operating

Description	2019	2020	2021
Revenue Income	19,963	22,524	14,569
Gifts	250	15,854	85,134
Grants Approved	74,320	85,869	73,974
Grants Paid	62,070	99,369	75,974
Grants Returned	657	3,824	0
Fund Values			
Internally Managed	1,120,867	1,194,502	1,401,586
Beneficial Interests in Trusts	570,776	613,145	776,326
Total Fund Value	\$1,691,643	\$1,807,646	\$2,177,912

General Fund Operating Report

Description	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget
Revenue					
Offering: Pledge Giving	1,984,066	1,948,018	1,921,604	1,873,869	1,831,563
Offering: Non-Pledged Giving	200,000	187,560	200,000	138,431	160,000
Music Offering	46,000	5,640	3,000	19,996	35,000
Offering Plate/Sunday School	40,000	6,447	15,000	5,777	25,000
Per Capita Revenue	26,000	25,753	26,000	22,4663	25,000
Initial Offering	3,000	2,908	3,000	2,440	2,400
Special Offering	38,000	45,628	38,000	46,541	38,000
Spiritual Growth Collections	38,000	206	38,000	1,923	18,000
Worship & Arts Collections	12,000	623	4,000	--	9,000
Congregational Life Collections	8,000	1,521	1,500	345	4,500
Youth Collections	25,500	4,720	25,500	--	25,500
Outreach Collections	36,000	17,613	36,000	4896	36,000
Endowment Fund	1,200	1,200	1,200	1,200	1,200
PPP Grant - Church	--	217,083	--	--	--
Preschool Custodian Reimbursement	27,752	13,876	13,876	7,310	15,000
Preschool Admin Reimbursement	--	--	--	--	15,000
Preschool Property Reimbursement	30,000	15,000	15,000	15,000	30,000
Preschool Surplus	13,000	--	0	--	--
Investment Income	300	87	100	30	100
Truist CD's change in MV	--	--	--	73	--
Use of Building	11,000	4,050	2,000	5,955	15,000
Bequests: Income Distributions	2,000	2,066	2,000	1,540	2,000
Other Revenue	10,000	7,569	9,000	14,915	11,000
Total Revenue:	2,551,818	2,507,569	2,354,780	2,162,707	2,299,263
Expense Summary					
Spiritual Growth & Development	68,650	10,277	67,150	8,663	40,925
Worship and Arts	59,435	14,679	19,360	20,020	51,300
Congregational Life	28,450	14,617	14,750	11,333	18,110
Youth and Young Adults	48,750	10,398	45,375	7,586	38,625
Outreach	285,854	276,799	279,796	228,824	267,182
Personnel	1,401,466	1,394,187	1,345,329	1,301,973	1,375,253
Property	249,000	193,709	208,362	207,389	214,700
Financial Commitments	226,346	184,255	196,641	153,110	184,747
Administration	183,867	154,453	178,017	168,056	108,421
Total Expense:	2,551,818	2,253,374	2,354,780	2,106,954	2,299,263
Net Revenue Over Expenses:	0	254,196	0	55,753	0

Copies of the complete budget are available in the office upon request

The Year in Pictures



2021 was the return of in-person activities and worship, our 10 am Christmas Eve children service was just one of them!



We partnered with World Vision in August to be "Chosen." Lisa & Grant show the Vietnamese child who chose them to sponsor him 999



Bill receives ashes from Pastor Jennie at our Drive-Thru Ash Wednesday



In December we became a COVID-19 testing site in our back parking lot



We held our first blessing of the animals in October



Some of the 500 volunteers learn how to package meals at our largest Rise Against Hunger packing event in October!