

# REQUEST a LIBRARY CARD

## 1. Search for your card by household last name

- \* library cards are in the boxes next to the "check out" PC.
- \* the barcode on each card contains a household's unique envelope number.
- \* everyone in a household will use the same library card.

## 2. If your card isn't there, please request one: (please print)

HOUSEHOLD LAST NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

DATE \_\_\_\_\_ ENVELOPE NO. \_\_\_\_\_  
(if you know it)

## 3. You may check out 1 or 2 items now, for 3 weeks, after filling out this info:

### Item 1

Title \_\_\_\_\_

Author \_\_\_\_\_

BARCODE (on the back top right corner, beginning with WPC): \_\_\_\_\_

### Item 2

Title \_\_\_\_\_

Author \_\_\_\_\_

BARCODE (on the back top right corner, beginning with WPC): \_\_\_\_\_

## 4. Just deposit this form in our library IN box.

**We'll let you know when your card's ready.**

**Hope to see you again soon!**

WPC Library Comm. 9-8-18